Nagoya University ID Password reissue application

Date: _____

To the director of the Information and Communications

The password reissue is applied for as follows.

Name	Student number	Nagoya University ID	Division and School year

Password Management Checklist. （**Please check Yes or No**）

※This application form is for regular students and graduate students.

1. Did you take and pass the Information Security Training " https://ist.nagoya u.ac.jp " at the time of admission? (Yes / No)

   > If "No," please take and pass the course to activate your Nagoya University ID.

2. Does the authentication test page pass " https://icts.nagoya u.ac.jp/aut "authentication? (Yes / No)

3. In order to use your Nagoya University ID, you must set up an authentication application on your smartphone or tablet. Have you completed the setup? (Yes / No)

   > If "No," please set up your authentication application.

4. How many times have you filed for a password reissue? (_____ times)

Write reason for reissue, relapse prevention plan, and resolution in about 200 words.

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About Nagoya University ID : **http://www.icts.nagoya-u.ac.jp/en/services/nuid/**

·**R e i s s u e**

The new password will be issued on the next weekday.

Receipt of documents related to personal information, such as passwords, is limited to the individual concerned. When you pick up your documents, you will be asked to show an ID that identifies you.

·**About our office**

Applications and pick-ups are accepted at the Information Media Office between 8:30-12:00 and 13:00-17:00 on weekdays. Its location is on the 10th floor of IB Building North Building, Higashiyama Campus.

For people other than those listed above (faculty, faculty, staff, research students, researchers), please contact the IT Help Desk. Ask at: https://icts.nagoya-u.ac.jp/en/helpdesk.html

·**Inquiries about the Organization Account(THERS account)**

THERS account Account cannot be accepted at the Information Media Office.

Ask at: https://thersac.icts.thers.ac.jp/hc/ja/requests/new .

Secure your own password information.

· Do not share your password with others or leave it where it can be seen from the outside.

· Change your password regularly. Change site:https://directory.nagoya-u.ac.jp/chpasswd/

· You are responsible for all actions taken with your school ID and password.